

**WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY, 13th OCTOBER 2025
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

119/10/25. PRESENT

Present:- Cllrs Wilby (Chair), Vasey, Smith, Medford, Wood, Wallis, Dunbavin, Sanderson and Naven.

District Cllr Wilton

1 Member of the Public

Parish Clerk:-Tracy Johnson

120/10/25. APOLOGIES.

None.

121/10/25. DECLARATIONS OF INTEREST.

Cllr Sanderson - Cheque.

122/10/25. PUBLIC PARTICIPATION.

None.

123/10/25. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Monday, 15th September 2025.

IT WAS RESOLVED that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby. They were proposed by Cllr Vasey and seconded by Cllr Naven.

124/10/25. ONGOING MATTERS.

- a. To receive an update on the Battery Storage Facility. The Public Enquiry which was set for 25th November is no longer able to go ahead as additional days need to be added as there are 14 parties to be heard. The new date is likely to be March at the earliest but there is no date set at the moment. The public are able to attend the hearing but District Cllrs might not be able to attend or speak if it is during Purdah before the elections.
- b. To receive an update on the signs for Heath, Kirkthorpe and Warmfield. The lady who has been dealing with the funding application has been back to the Clerk to say that no planning consent is needed to replace the signs. The Clerk will go back to the sign company and ask for an update quote.
- c. To receive an update on the traffic calming at Kirkthorpe. The police have attended to monitor the speeding. It was resolved that the Clerk would ask if an unmarked car could be sent between 5pm and 6pm as this is when the majority of the speeding is occurring. Cars are still parking on the raised bumps. It was resolved that District Cllr Wilton would ask if a bollard could be put on these.
- d. To receive an update on the bus service through Kirkthorpe. District Cllr Wilton said that Arriva are not listening to the complaints about the service through the villages but there are still problems with buses not turning up. District Cllr Wilton and Cllr Medford have raised this with Arriva. It was resolved that District Cllr Wilton would raise this again with Arriva.
- e. To receive an update on the signage for the footpath up to the Water Tower at Heath. This signage has been put up in the correct location but has not been fixed. It was resolved that Cllr Medford and the Clerk would email Wakefield Council and asked for this to be fixed.

- f. To receive an update on the traffic calming through Heath. The police have attended to monitor the speeding. It was resolved that the Clerk would ask if an unmarked car could be sent between 5pm and 6pm as this is when the majority of the speeding is occurring.
- g. To receive an update on the hedge on Boundary Lane. A deadline of 31st October has been given for the hedge to be put back. Legal services are monitoring this.
- h. To receive an update on fires and lorries tipping rubble at the top of Kirkthorpe Lane. Fires are a daily occurrence at 61A Warmfield Lane where thick black smoke is blocking vision on the road. There is also constant lorries tipping rubble at the site. The planning permission on this site expired several years ago. It was resolved that the Clerk would email the Chief Executive of Wakefield Council to ask for a meeting regarding this issue.
- i. To receive an update on Elsicker Lane. A field shelter has already been put up on Elsicker Lane but now a large shipping container has been put in the field as well. It was resolved that the Clerk would email Wakefield Council regarding this.
- j. To consider the Pensioners Christmas Party at the Community Centre. The Clerk has been in touch with the caterer to get the dates she is available for the Christmas Party. It was resolved that the date would be Thursday, 4th December at 1pm and that the light switch on will be on the same day at 4pm. Cllr Smith will turn on the lights and District Cllr Wilton will try and get some members of the Brass Band to attend the event.

125/10/25. COMMUNITY CENTRE

- a. To receive an update on repairs to the Community Centre. The handyman has replaced some more panels on the Community Centre and repainted the steps and ramp. It was resolved that the Clerk would get in touch with the electrician and ask for the PAT testing to be carried out.
- b. To consider any other bookings for the Community Centre. There are no bookings to be considered.
- c. To consider furniture for the Community Centre from the Plough. The Clerk has been contacted by the new owner of the Plough to see if the Parish Council would like any of the furniture for the Community Centre. It was resolved that no further furniture was needed and the Clerk would go back and thank the owners for their kind offer but let them know that no further furniture was needed.

126/10/25. KIRKTHORPE PLAYING FIELDS.

- a. To consider weekly inspections and agree any action required in respect of the playing fields. None.
- b. To consider repair of the playing field fence. The fence is still down at the top of the playing field. The Clerk has asked Wakefield Council if this could be repaired. It was resolved that the Clerk would follow this up.

127/10/25. FINANCE

a. To consider the Account Balances & Authorisation of Cheques for October. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

Warmfield cum Heath Parish Council Payments October 2025

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson		£621.83	
Clerks Expenses	T.Johnson		£52.80	
Cleaning	S.Cowan		£40.00	
Community Centre				
Repairs	S.Cowan		£65.00	
Broadband costs	RMS Consultancy		£395.88	
External Audit	PKF Littlejohn		£252.00	42.00
	Info			
Data Protection	Commissioner		£52.00	
Total October			£1,479.51	

Bank Reconciliation 29th September 2025

Opening Balance	£21,676.07
Total Receipts	£2,283.85
Total Payments	£0.00
Closing Balance	£19,392.22

Account Balances

Community Account	£19,392.22
Savings Account	£14,685.95
Total	£34,078.17

b. To consider the Parish Council paying for the licence for the Christmas Lights at Heath. The Clerk has been contacted by Heath Residents Association to ask if the Parish Council would be willing to pay for the Christmas Lights at Heath and these were damaged in the high winds last year. It was resolved that the Parish Council would pay for the Christmas Lights and the Clerk would let Heath Residents Association know.

c. To receive an update on the external audit by PKF Littlejohn. PKF Littlejohn have now signed off the external audit. It was resolved that the Clerk would let Cllr Sanderson have the documents to put on the website.

128/10/25. PLANNING MATTERS

New Planning Applications

- **25/01908/TCA - Heath Hall Stables, Heath, Wakefield, WF1 5SL - Tree A - Lime: Fell. Tree B - Cherry: Crown Lift branches over the driveway access to achieve a maximum clearance of 3metres between the branch tips and the driveway access road only. No pruning wounds greater than 25mm in diameter to be generated.**

Planning Decisions

- **25/01402/FUL – 5 Goosehill Lane, Warmfield, Wakefield, WF6 2JB – Garden Studio. Application Approved. 16/09/25.**
- **25/00349/S7301 – Cherry Tree Lodge, 27B Warmfield Lane, Warmfield, Wakefield - Variation of Condition 3 (Materials) of planning permission 25/00349/FUL, dated 16/04/2025 (which granted permission for a two storey extension to side (including front and rear dormers)) to change the external wall material to reclaimed/antique brickwork. Application Approved. 23/09/25.**
- **25/01373/CPL - Low Farm, Warmfield Lane, Warmfield, Wakefield – Proposed maintenance and improvement (surfacing works) of an existing private way. Application Refused. 09/10/2025.**
- **25/01699/TCA - The Kings Arms, Heath, Heath Common, Wakefield - Fell T1 Conifer. Application Approved. 07/10/2025.**

129/10/25. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

130/10/25. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

131/10/25. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- The last Commons Liaison meeting was cancelled but the Clerk was not informed. The meeting before the attendees did not feel was a very good meeting. It was resolved that the Clerk would email regarding this.
- The herb beds are going ahead in the Parish. One will be outside the phone box at Heath, one by the bench on Boundary Lane and one outside the Community Centre. These will be dark oak and will have QR codes on to scan for recipes.
- The first pond at the Fishing Ponds site has been finished but is the wrong shape and it is reported that trees have been cut down. The owner of the site said that the trees have been cut down by the utility company. It was resolved that Cllr Medford would contact Northern Power Grid to see if this is the case.
- Cllr Smith has been in touch with the retired solicitor who used to deal with Mrs Tottenhams' Estate and he is not aware that Mrs Tottenham has passed away.

- There is lots of rubbish on the woodland below the wall as you come into Kirkthorpe. It was resolved that the Clerk would send a letter to the owner of this woodland to ask if they would like this to be cleared.
- There is a house on Woodland Avenue where lots of cars are parked and which is believed to be running a business of stripping and repairing cars. It was resolved that the Clerk would email Wakefield Council regarding this.
- Remembrance Poppy Wreaths were discussed. It was resolved that Cllr Smith would order these and give the receipts to the Clerk.

132/10/25. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Monday, 17th November 2025** at 7pm at the Community Centre.

The meeting closed at 8.15pm.