

**WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY, 26th JANUARY 2026
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

001/01/26. PRESENT

Present:- Cllrs Wilby (Chair), Vasey, Medford, Wood, Wallis, Dunbavin, Sanderson and Naven.

District Cllr Wilton

1 Member of the Public

Parish Clerk:-Tracy Johnson

002/01/26. APOLOGIES.

Cllr Smith.

003/01/26. DECLARATIONS OF INTEREST.

Cllr Sanderson - Cheques.

004/01/26. PUBLIC PARTICIPATION.

None.

005/01/26. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Monday, 17th November 2025. **IT WAS RESOLVED** that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby. They were proposed by Cllr Vasey and seconded by Cllr Sanderson.

006/01/26. ONGOING MATTERS.

- a. To receive an update on the Battery Storage Facility. The date for the appeal has now been set and will begin on 14th April. Heath Residents Association have now secured a barrister and a meeting will take place between the barrister and Heath Residents Association on 17th February. It would be beneficial if as many people as possible could attend the hearing to show support and especially on the first day of the hearing. People wishing to attend the hearing should liaise with Heath Residents Association.
- b. To receive an update on the signs for Heath, Kirkthorpe and Warmfield. The grants team are still waiting for Highways to come back to them to let them know whether any permissions are needed to replace the signs.
- c. To receive an update on the traffic calming at Kirkthorpe. Wakefield Council have now issued fines to people parking on the crossing. The Clerk had asked if the police could attend the meeting to discuss parking and speeding issues in the Parish but they were unable to attend due to other commitments but had said that they would be happy to meet with the Parish Council and members of the community to discuss any issues. It was resolved that the Clerk would ask the Police for dates available.
- d. To receive an update on the bus service through Kirkthorpe. There is a road closure scheduled for 4 days for work to be carried out in the Parish. Residents are worried that this will have an impact on the bus service. It was resolved that District Cllr Wilton will try and obtain more information on this.
- e. To receive an update on the signage for the footpath up to the Water Tower at Heath. Cllr Dunbavin said that these signs were now in the correct place and fixed.

- f. To receive an update on the traffic calming through Heath. This is still an ongoing issue. It was resolved that the Clerk would liaise with the Police and arrange a community meeting.
- g. To receive an update on the hedge on Boundary Lane. The owners have not complied with the decision from Wakefield Council that this hedge needs to be replaced. The District Cllrs are awaiting a further update on this matter.
- h. To receive an update on fires and lorries tipping rubble at the top of Kirkthorpe Lane. Fires are still ongoing at the site. There was another large fire at the site and the Fire Brigade attended.
- i. To receive an update on the Christmas lunch and light switch on at the Community Centre and to consider for 2026 and to consider lights at Warmfield. The Christmas lunch was well attended. It was resolved that the Clerk would organise this again for this year for Thursday, 3rd December and book the caterer and organise the light switch on with a plunger and a band. It was resolved that the Clerk would ask Wakefield Council if they could also provide Christmas lights at Warmfield.
- j. To receive an update on the outstanding sites throughout the Parish. There are no further updates.
- k. To receive an update on the Commons Liaison meeting. The land which has been changed off Doncaster Road is to be returned back to Common Land. There is a for sale sign on Common Land just outside the Pineapple Gates at Heath which needs to be removed. Concerns were raised about speeding through Heath. Horse Chipping is to take place shortly on the horses on the Common. Is there a Protocol for loose horses and travellers on Common Land? It was resolved that the Clerk would ask Countryside if there was one and if so if a copy could be sent to the Parish Council. Several concerns have been raised regarding loose goats, horses and a cow on Warmfield Common.
- l. To consider a request for information regarding Heath Old Hall book. The Clerk has received an email request for information regarding Heath Old Hall by a gentleman who is writing a book. It was resolved that the Clerk would speak to Heath Residents to see if anyone had any information which she could pass on.

007/01/26. COMMUNITY CENTRE

- a. To receive an update on repairs to the Community Centre. No repairs have been carried out since the last meeting.
- b. To consider any other bookings for the Community Centre. There has been a request from a company to use the Community Centre for Latin lessons. It was resolved that the rate for this would be £25 per hour and that District Cllr Medford would go back to them with the fee hire charge.

008/01/26. KIRKTHORPE PLAYING FIELDS.

- a. To consider weekly inspections and agree any action required in respect of the playing fields. There have been several dogs in the Children's play area. It was resolved that District Cllr Medford would ask if No Dog Signs could be provided by Wakefield Council as these have been provided for the Play Area at Crossley Street at Sharlston.
- b. To consider repair of the playing field fence. The playing field fence is still broken. The Clerk has emailed Wakefield Council several times asking if this could be repaired. It was resolved that she would email again regarding this.

009/01/26. FINANCE

- a. To consider the Account Balances & Authorisation of Cheques for January. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

- b. To consider the Budget and Precept for 2026/27. The budget had been sent to the Parish Councillors before the meeting. It was resolved that the budget was agreed for 2026/27 and that the precept demand should be set at £26,000.
- c. To review and consider hourly rate for Cleaner and Handyman. The Cleaner and Handyman are not employees of the Parish Council. It was resolved that as they are not employees and are self employed that it is up to them to review and ask for an increase in their hourly rate if they wish to do so.
- d. To consider the internal auditor for 2026. It was resolved that the Clerk should ask the internal auditor that they had for 2025 for a quote for 2026.

**Warmfield cum Heath Parish Council
Payments Schedule – January 2026**

Payments to be approved	Payee	Cqno.	Amount	VAT
Catering for Xmas Lunch	T.Roberts	102017	497.50	
Xmas Lunch expenses	T.Johnson	102018	337.84	
Hand Towels for CC	T.Johnson	102019	53.97	
Xmas Presents for Caretakers	T.Johnson	102020	50.65	
Clerks Salary	T.Johnson	102021	£621.83	
Clerks Expenses	T.Johnson	102022	£52.80	
Cleaner	S.Cowan	102023	£60.00	
Water rates /cc	Business Stream	DD	£379.99	
Cloud on line storage	RMS Consultancy	102024	£128.00	
Website SSL Licence	RMS Consultancy	102025	£99.00	
Electric	EON Next	DD	£145.86	
Poppy Wreath	V.Smith	102026	£20.00	
Total January			£1,487.48	

The cheques in red have already been signed at the Xmas Lunch in December
The cheque in blue has already been signed but was for the wrong amount

Bank Reconciliation as at 30 December 2025	
Opening Balance	17,547.58
Total Receipts	0.00
Total Payments	2,400.14
Closing Balance	15,147.44

Account Balances	
Community Account	15,147.44
Savings Account	14,728.80
Total	29,876.24

010/01/26. PLANNING MATTERS

New Planning Applications

- **25/01152/FUL & 25/01153/LBC - King's Arms, Heath, Wakefield, WF1 5SL -** The applicant has removed many of the previous design elements, including an awning, pergola, changes to gas lamps, and changes to internal wall coverings. The applicant has also changed the previous iron gates to wooden gates. **Details available on Planning Portal.**
- **26/00091/AGR - Low Farm, Warmfield Lane, Warmfield, Wakefield, WF1 5TN -** Prior approval for the provision of a private way. **Deadline for Comments: 12/02/2026.**
- **24/00768/S730 - Low Farm, Warmfield Lane, Warmfield, Wakefield, WF1 5TN -** Variation of condition 7 (Hours of Use) of approved application ref. 24/00768/FUL for "Full planning application for the change of use of a residential dwelling and ancillary buildings to children's day care nursery with access from Warmfield Lane". **Deadline for Comments: 26/02/2026.**

Planning Decisions

- **25/01908/TCA - Heath Hall Stables, Heath, Wakefield, WF1 5SL - Tree A - Lime:** Fell. Tree B - Cherry: Crown Lift branches over the driveway access to achieve a maximum clearance of 3metres between the branch tips and the driveway access road only. No pruning wounds greater than 25mm in diameter to be generated as a result of the works. Tree C - Walnut: Crown Lift branches over the driveway access to achieve a maximum clearance of 3metres between the branch tips and the driveway access road only. No pruning wounds greater than 25mm in diameter to be generated as a result of the works. **Application Approved. 17/11/2025.**
- **23/01161/NMC0 - Pineapple Inn, 320 Wakefield Road, Warmfield, Wakefield -** Non material amendment to planning permission 23/01161/S7301 (dated 18.03.2025) relating to alterations to access. **Application Approved. 18/12/2025.**

011/01/26. LICENSING LIST

- **The Farmer's Plough, 45 Warmfield Lane, Warmfield, WF1 5TL -** Grant of a premises licence - Sale of alcohol for consumption on and off the premises.
Sunday to Thursday 12:00 – 22:00
Friday and Saturday 12:00 – 23:00.
Tea room, coffee house, bistro and bar.
LAST DATE FOR REPRESENTATIONS - 09.02.2026.
The Parish Council commented how nice it would be to see the Plough being used again.

012/01/26. STAFF MATTERS

a. To receive an update on the Clerk completing her ILCA to CILCA course and consider the CILCA course. The Clerk has now completed and passed her ILCA to CILCA course. She told the Parish Council that she would need a minimum of 200 hours to complete the CILCA course and that the cost would be approximately £1,000. She said that she did not want to

complete the CILCA course at the moment. It was resolved that if she changed her mind and wanted to complete it at a later date that the Parish Council would consider it.

b. To consider the Clerks' Annual Leave. The Clerk would like to take the following holidays. Monday, 2nd March until Friday, 6th March and Friday, 3rd July until Friday, 17th July. It was resolved that these holidays were approved.

c. To review the redeclaration automatic enrolment form for the Pensions Regulator. The Clerk has received a redeclaration of automatic enrolment from the Pensions Regulator. It was resolved that the Clerk would look into a pension scheme.

013/01/26. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

014/01/26. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

015/01/26. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- None.

016/01/26. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Monday, 16th February 2026** at 7pm at the Community Centre.

The meeting closed at 8.40pm.