

**WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY, 20th APRIL 2026
AT 7.00PM
AT THE COMMUNITY CENTRE, KIRKTHORPE**

045/04/26. PRESENT

Present:- Cllrs Wilby (Chair), Vasey, Smith, Medford, Wood, Wallis, Sanderson and Naven.
District Cllr Wilton.

1 Member of the Public

Parish Clerk:-Tracy Johnson

046/04/26. APOLOGIES.

Cllr Dunbavin.

047/04/26. DECLARATIONS OF INTEREST.

None.

048/04/26. PUBLIC PARTICIPATION.

Alison Bones, who is the labour candidate came to introduce herself to the Parish Council. She has lived in Normanton for 26 years and has worked for Wakefield Council in the legal department.

049/04/26. MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Monday, 16th March 2026.

IT WAS RESOLVED that the minutes of the meeting were a true and accurate record and were duly signed by Cllr Wilby. They were proposed by Cllr Vasey and seconded by Cllr Wood.

050/04/26. ONGOING MATTERS.

- a. To receive an update on the Battery Storage Facility. The Public Inquiry has started for the appeal by Harmony Energy for the Battery Storage Facility. This has been well attended so far. The Inspectorate has been out to see the site and a plan of the site will be flagged out for him to be able to see where the road and site is proposed.
- b. To receive an update on the signs for Heath, Kirkthorpe and Warmfield. The signs are all ready to go but the forms have not been signed yet due to Purda.
- c. To receive an update on the traffic calming at Kirkthorpe. Cllr Medford has written to the Police Inspector regarding this and also the issues with parking throughout the Parish and lorries speeding through Kirkthorpe. She has asked that the Clerk be copied in on any emails regarding this.
- d. To receive an update on the traffic calming through Heath. Cllr Medford has written to the Police Inspector regarding this and asked for the Clerk to be copied in on any emails regarding this.
- e. To receive an update on the hedge on Boundary Lane. Cllr Medford has emailed enforcement regarding this.
- f. To receive an update on fires and lorries tipping rubble at the top of Kirkthorpe Lane. Cllr Medford has emailed regarding this. Photos of fires and tipping need to be date and time stamped so that these can be used as evidence. District Cllr Wilton will follow up to see if a stop notice can be put back on regarding the fires.

- g. To receive an update on the outstanding sites throughout the Parish. Council tax is being paid on these sites. There is no further updates regarding these sites.
- h. To consider the approved planning application on 61a Warmfield Lane. Conservation officer and space officer recommended not approving the application but this was not looked at by planning officer.
- i. To receive an update on events taking place on Heath Common. The Fair will not now be taking place on Heath Common.

051/04/26. COMMUNITY CENTRE

- a. To receive an update on repairs to the Community Centre. No repairs have been carried out since the last meeting.
- b. To consider any other bookings for the Community Centre. There are no bookings to consider at this time.

052/04/26. KIRKTHORPE PLAYING FIELDS.

- a. To consider weekly inspections and agree any action required in respect of the playing fields. There are tyre marks on the playing field from when Wakefield Council have cut the grass. It was resolved that the Clerk would email Wakefield Council and ask if this can be put right. The lock on the gate to the play area is broken. It was resolved that the Clerk would ask for this to be repaired.
- b. To consider repair of the playing field fence. The playing field fence has still not been repaired. The Clerk has emailed Wakefield Council several times asking if this could be repaired. It was resolved that she would email again regarding this.

053/04/26. FINANCE

- a. To consider the Account Balances & Authorisation of Cheques for April. It was resolved that the amounts below should be paid and that Cllr Vasey and Cllr Smith sign the cheques.

**Warmfield cum Heath Parish Council
Payments Schedule – April 2026**

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	2034	£621.83	
Clerks Expenses	T.Johnson	2035	£72.40	
Cleaner and Products	S.Cowan	2036	£50.00	
Annual Membership	YLCA	2037	£380.00	
Annual Membership	SLCC	2038	158.00	
Annual Insurance	Zurich Municipal	2039	£567.93	
Refuse Collection	WMDC	2040	£327.91	
Employers NIC Contribution	HMRC	2041	£285.20	
Car Rally Licence Fee	Colin Alyward	2042	£52.00	
Total			£2,515.27	

Bank Reconciliation - 30 March 2026	
Opening Balance	13,516.38

Total Receipts	£0.00
Total Payments	£1,324.74
Closing Balance	12,191.64

Account Balances	
Community Account	12,191.64
Savings Account	£14,766.09
Total	£26,957.73 Yr end

b. To consider making an additional donation to Heath Residents Association towards the extra-legal costs for the barrister for the BESS inquiry. There will be additional costs for the barrister for the extra-legal costs incurred. Heath Residents have asked if the Parish Council would be willing to make a contribution towards this of up to £3,000. They will have a figure by the next meeting of the total extra costs and will let the Clerk know. It was resolved that the Clerk would check to see if a grant payment of this amount could be donated again to the same company.

c. To consider paying Employers National Insurance Contributions to HMRC. The Clerk has received a letter from HMRC for outstanding National Insurance Contributions payable. She has rung HMRC and apparently the threshold has been reduced and these payments are now due. It was resolved that the Clerk should pay these payments to HMRC.

054/04/26. PLANNING MATTERS

New Planning Applications

- **26/00458/LBC - Apartment 1, Heath House, Heath, Wakefield, WF1 5SN - EV** charging point to wall near parking space. **Deadline for comments: 13/04/2026.**
- **26/00569/FUL - 71 Park Avenue, Kirkthorpe, Wakefield, WF1 5TG - First floor** rear extension – **Deadline for Comments: 29/04/2026.**
- **26/00604/FUL - Ivy Cottage, Doncaster Road, Wakefield, WF1 5DB -** Replacement dwelling (including demolition of existing. **Deadline for Comments: 21/05/2026.**

Planning Decisions

- **25/00817/FUL - Boat Yard, Heath, Wakefield, WF1 5SN - Part 2 storey, part first** floor extensions to front, side and rear, and external alterations of dwelling including extension of residential curtilage - **Application Approved. 10/03/2026.**

055/04/26. STAFF MATTERS

To consider the redeclaration automatic enrolment form for the Pensions Regulator. The Clerk has received a letter requesting that the redeclaration automatic enrolment form should be filled in and returned. It was resolved that the form should be filled in and returned and that no employees were eligible in the period. It was also resolved that that the Clerk could opt in to a pension scheme and that a payment of 5% would be paid.

056/04/26. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

057/04/26. TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The correspondence received since last meeting sent by email.

058/04/26. ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

- The road opposite the Church going towards Heath is in a terrible state and gravel is running onto the road. This road was due to be resurfaced and should be completed during this Summer.
- The site at Sharlston is getting bigger. It was resolved that the Clerk would look to see if she could find a planning application number for this.
- There is a gate and driveway off Neil Fox Way which has land backing into the Traveller Site which is believed to be Council Owned land which seems to have stables etc on it. Cllr Medford and District Cllr Wilton will look into this.
- There is a big hole with a plank across on the corner of Boundary Lane which is believed to be dangerous. It was resolved that District Cllr Wilton will look into this.
- Cllr Smith gave her apologies for her absence at the last meetings.
- Cllr Medford wants to borrow the tables from the Community Centre for a plant stall they are running at Normanton on 2nd May. It was resolved that this was fine.
- The next meeting in May will also be the AGM.
- The Parish Council thanked District Cllr Medford and District Cllr Wilton for all their hard work in the community and supporting the Parish Council and wished them well for the upcoming elections.

059/04/26. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Monday, 18th May 2026** at 6.30pm for the Annual Meeting and 7pm at the Community Centre.

The meeting closed at 8.35pm.